



Northern New England Police Accreditation Coalition

Representing the States of New Hampshire, Maine, Vermont, and Massachusetts

E-board members and contact information:

Our websites: www.nnepac.com , nnepacradio.com

Chair:	Mr. Greg Murphy, Manchester NH PD, (603) 792-5406	gmurphy@manchesternh.gov
Vice Chair:	Mr. Mike Raiche, Strafford County Sheriff's Office, (603) 516-7140	mraiche@co.strafford.nh.us
Treasurer:	Mr. Mark Collopy, Dover NH PD, (603) 742-4646	m.collopy@dover.nh.gov
Secretary:	Mr. Bill Wilmot, Claremont NH PD, (603) 504-0216	wwilmot@claremontnh.com
Training Coordinator:	Ms. Jamie Iskra, Hudson NH PD, (603) 816-2236	jiskra@hudsonnh.gov
Media Coordinator:	Mr. John McGregor	john@nnepacradio.com

The monthly business meeting was held **September 9th, 2016** at the NH Police Academy, Concord, NH.

Attendance: **E-board members:** Bill Wilmot, Mike Raiche and John McGregor were excused.

Representative	Agency	Representative	Agency
Bobbi Spinosa	MBTA Transit Police	Howard Lebowitz	Northeastern Univ. PD
Jeffrey Mace	Newton MA PD	Frank Hebert	Weare NH PD
Dave Cayot	Hudson NH PD	Emily Dauphinais	Weare NH PD
Celia Lingley	Pelham NH PD	Allison Jean	UNH PD
Anne Perriello	Pelham NH PD	David Holmstock	Durham NH PD
Dee Barbic	Vermont State Police	Darrin Sargent	Portsmouth NH PD
Mike French	Honorary NNEPAC Member	Allan Graton	Laconia NH PD
Michelle Provencher	Goffstown NH PD	Joseph Hoebeke	Hollis NH PD

The next business meeting will be held October 14th at the NH Police Academy

DUES: You may now start paying your 2017 dues; the form will be posted on our website shortly. Please send to NNEPAC, c/o Mark Collopy, Dover PD, 46 Locust Street, Dover, NH 03820. (Not sure if your department has paid up? Call or e-mail Mark.)

BUSINESS MEETING MINUTES

▪ **Good of the Order**

The Chair welcomed the attendees and asked them to introduce themselves.

Mike Raiche's wife had surgery this past week. The PAC will be sending flowers.

▪ **Treasurer's Report**

The Treasurer reported a balance of \$11,860.13. He reported that we did not receive any funds this month. Expenses included website fees and the lunch at Manchester PD for the 6th Edition Review Committee.

▪ **Media Coordinator's Report (as of 9/8/16)**

NNEPAC Radio: 4995 Total Downloads
 September: 23 Downloads
 August: 65 Downloads
 July: 115 Downloads
 Interview with Travis Parrish and Paul MacMillan: 105 Downloads
 Laura and Jeff Saunders from PowerDMS: 137 Downloads
 The CALEA Forums podcast from 2013 is still most popular



▪ **CALEA On-sites and Mock On-sites**

Pelham NH PD had their PowerDMS mock assessment for Tier I Accreditation August 17th. The Chair congratulated Celia Lingley, John McGregor, and Lt. Anne Perriello on a great job. Pelham's CALEA on-site will be held from November 28-30, 2016. Call-in information will be announced shortly. Celia thanked the mock assessors for their participation.

Strafford County NH Sheriff's Office will be having their mock assessment in December; further details to follow.

Durham NH PD is having their Gold Standard CALEA on-site April 3-6, 2017. Their mock date is pending.

▪ **Old Business**

The Chair will be attending the RI PAC Summit in Providence on September 23. He will recap the training at the October meeting. The expense to NNEPAC was somewhat alleviated by Manchester PD paying for a portion as well.

▪ **New Business**

Mark Collopy posed the question of completing a Job Task Analysis as a result of new positions and specialty units within his agency. The question generated some discussion. This analysis would fulfill CALEA Standard 21.1.1 which is an *Other than Mandatory*, bulleted standard. Chief French provided some insight on conducting JTA's.

▪ **General Membership Meeting**

The 6th Edition Review Committee's comments were mailed to CALEA Commission Chair Myers and Director Hartley. We received a response from Craig Hartley's office. (Sent on August 16th) Paul MacMillan and Karen Shepard received e-mailed copies.

According to an *E-Communique* article, the Law Enforcement Standards Review Committee will meet again September 15-18 in Virginia. Special attention will be given to the feedback they received from the clients. It is anticipated that a full report will be provided to the full Commission at the CALEA Conference in November.

Chair Murphy will be attending the Charleston CALEA conference and will speak at SRIC, if necessary.

▪ **Training**

The scheduled training on the Public Information Function (Chapter 54) was postponed as a result of Manchester PD's Brian O'Keefe not being able to attend. In its place was a general discussion/roundtable on current issues...

The Chair announced that seven agencies were selected by CALEA to be a beta test group for the first remote assessment. The agencies selected were Lee County FL SO, Douglas County CO SO, Conyers GA PD, Findlay OH PD, Greenbelt MD PD, Thomasville GA PD, and Claremont NH PD. They range in size from 1024 personnel (Lee County) to 31 (Claremont).

Bill Wilmot has spoken to the Compliance Service Member (CSM) assigned to his assessment. The review will take place from October 31 to November 4, 2016. CPD has received a list of standards which will be reviewed. The agency will be allowed to identify any standards not ready for review and, alternatively, request any standards they would like to be reviewed. Bill will be submitting data and narratives through CALEA's CIMRS in the weeks preceding October 31st. Bill will be presenting an after-action report to NNEPAC in December and providing a comprehensive training session "*Remote Assessment: What it Means to My Agency*" in January.

As a "throwback" training component, the Chair located a mock assessment sheet from September 19, 2002, almost 14 years old. At that time, the Manchester Police Department had been accredited for over 10 years. The Chair read the comments and pointed out that to this day, there are still some trends in the feedback that was received. Some issues included:

- Highlighting issues
- Missing directives
- Missing supporting documentation
- Preparing for mail-offs
- Meeting new standards
- Being prepared to undergo a new format in the CALEA process

Dee Barbic advised that due to technical issues, the PowerDMS webinar from September 6th on Building Reports was re-recorded and the link will be posted to the NNEPAC Website.

▪ **Adjournment**

The meeting adjourned at 11:58 AM.

• **Next Scheduled Meeting/Training**

The next business meeting will be held on October 14th, 2016 at the NH Police Academy. The training will be presented by members of the Nashua Police Department's Domestic Violence Unit: Off. Kevin Pucillo, Off. Heather West, and Victim Witness Advocate Jennifer Dickinson. They will be providing training on Chapter 55: Victim Witness Assistance. Please invite any staff members from your agency who may be interested.

REMINDER: There will be no November NNEPAC meeting due to the conflict with the Veterans' Day holiday and the Charleston CALEA Conference.

Respectfully submitted,

Jamie Iskra

Jamie Iskra
NNEPAC Training Coordinator; Secretary Pro-Tem
Information Manager
Hudson NH PD